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Here is a roundup of our response to the

# COVID-19 PANDEMIC

## PPE

These items are in place alongside usage procedures to protect our team across our production facility, sites and office

- Face Masks
- Face Guards
- Hand Sanitizer

## Desk Dividers / SNEEZE GUARDS

In-house design & production of desk dividers/sneeze guards.

- Desk Dividers / Sneeze Guards

## COVID-19 POLICY DOCUMENTS

COVID-19 Policy Documents

New policy documents, guidelines and procedures drawn up in line with the government's COVID-19 Return To Work Safely Protocol.

- COVID-19 Policy Document
- COVID-19 Site Procedure
- COVID-19 Risk Assessment
- COVID-19 Inductions
- COVID-19 Toolbox Talks
- COVID-19 Revised Safety Statement

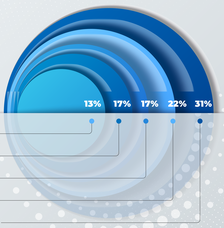
## TIMELINE
OF BACK TO WORK ITEMS

- COVID-19 Site, Production & Office steering groups set up
- COVID-19 Compliance Officers trained & in place in all locations
- Virtual inductions carried out for all staff on hand hygiene, social distancing, office procedures & PPE
- Social distancing signage increased and hand sanitisation stations set up
- Construction Industry Federation (CIF) C-19 Online Induction, Main Contractor inductions, in house inductions completed by all relevant staff
- New layout canteen to facilitate social distancing
- PPE stocks full
- Sneeze Guards/ Desk Dividers in place
- Staggered shifts introduced on our production floor
- Flexible working arrangements in place to facilitate social distancing
- Self-declaration forms completed daily

## STAFF
DISTRIBUTION

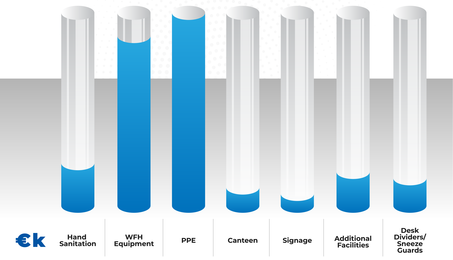
In order to adhere to social distancing and to protect our most vulnerable staff we have distributed our teams across locations and shifts.

- **Office Split Shifts:** 13%
- **Office Full Time:** 17%
- **Office WFH Full Time:** 17%
- **Site:** 22%
- **Production** *(staggered shifts)*: 31%




## INVESTMENT

Since the beginning of the COVID-19 pandemic we have invested in various ways to protect our staff and to ensure the company continues running at its full potential




## WELLBEING

The wellbeing of all our staff is of paramount importance and these are some of the ways we kept in contact and engaged during and after the COVID-19 lockdown

## GUIDELINES

**We have worked underneath the guidance of the following agencies:**

Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

CONSTRUCTION INDUSTRY FEDERATION

HEALTH AND SAFETY AUTHORITY

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